



DEPARTMENT OF THE ARMY AND THE AIR FORCE  
NATIONAL GUARD BUREAU  
111 SOUTH GEORGE MASON DRIVE  
ARLINGTON, VA 22204-1382

NGB-ARH

AUG 14 2007

MEMORANDUM FOR The Military Personnel Officers of all States, Puerto Rico, the US Virgin Islands, Guam and the District of Columbia

SUBJECT: Policy to Appoint Sergeant First Class (SFC) to Chief Warrant Officer Two (CW2) (NGB-ARH Policy Memo # 07-026)

1. References NGR 600-101, Warrant Officers - Federal Recognition and Related Personnel Actions, paragraph 2-10c (Appointment Grade) 1 October 1996.
2. Effective on the date of this memorandum, States are authorized to appoint SFC (E7) to the grade of CW2 if they meet the criteria below:
  - a. SFC who has served a minimum of two consecutive years as an E7 may be appointed to CW2 in one of two ways:
    - (1) SFC who is certified by the DA MOS proponent prior to the date of initial appointment (attendance of WOBC not required) may be appointed in the grade of CW2 upon completion of WOCS. Constructive credit for WOCS may be granted if the Soldier has satisfactorily completed an OCS within the previous five years.
    - (2) SFC (E7) who is eligible for MOS training may be promoted to CW2 after completion of WOCS and WOBC. Constructive credit for WOCS may be granted if the Soldier satisfactorily completed an OCS within the previous five years.
  - b. Appointment for MSG (E8) through CSM (E9) remains the same.
3. This policy also applies to all Soldiers currently in the grade of WO1 that met the requirements prior to appointment. Warrant Officers in the grade of WO1 meeting the requirements above should submit their promotion packet to the next scheduled Federal Recognition Board for consideration, provided they meet all other requirements.
4. This policy will positively influence approximately 8,294 potential E-7 applicants, who are currently eligible without needing an age waiver.

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5. Point of contact is Colonel Dave Sheridan at DSN 327-3400, 703-607-3400 or david.sheridan@us.army.mil.



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