

**U.S. Capital Flag Order Form
Flag Requests (Effective 11 April 2004)**

Important Information

Please send your flag request at least one month prior to the date the flag is to be flown. Irradiation and security screening of incoming mail to the U.S. Senate continue to cause extraordinary delays in the Capitol mail system, both for incoming and outgoing mail. Also, due to delays in outgoing mail, please allow for two to four weeks for receipt of the flags, flown and un-flown, from the Senate.

Instructions:

1. Fill out the amount and size of flag(s) you desire.
2. Calculate your cost, including the flag and flying fee of \$4.05 (if applicable).
3. Print out this form.
4. Make out a check or money order for the total cost of your order, payable to the KEEPER OF THE STATIONERY.
5. Enclose your check or money order with your order form and send it to the office of your state senator. Call 202-224-3121 or find the office mailing address information at the Senate web site, <http://www.senate.gov>.

Flag size/type and price information:

Size	Fabric	Cost	Fee for Flying Over Capitol (Optional) \$4.05	Number of Flags	Total
3' X 5'	Nylon	\$9.00			
3' X 5'	Cotton	\$9.25			
4' X 6' (Limited)	Nylon	\$13.50			
5' X 8'	Nylon	\$18.00			
5' X 8'	Cotton	\$20.00			

Event/Occasion/Date for Flying of flag:

Flag to be flown for: _____

Occasion (if any): _____

Date to be flown (if applicable): _____

Request Information /Flag presented by:

Name: _____

Address: _____

City, State, and Zip: _____

Shipment Information (If different from above)

Send Flag to: _____

Address: _____

City, State, and Zip: _____