

NEWSLINER and/or USAWOA OnLine web site Submissions

NEWSLINER (and/or Home Page) Submissions: We solicit timely articles and photos concerning chapter events and "warrant officers in action." Our practice is to limit submissions to events that have occurred within the past six months. Exceptions may be made for material that is clearly relevant to USAWOA or the Corps, and/or historical in nature. We find that material from within the most recent six-month time period to be of most interest to the readership.

Narrative information regarding chapter activities should tell what, when, where, and who. Full proper names and rank are important. Also, the "why" is an important item of reader interest. Provide details as to how the members, chapter, installation, community, etc. benefited from the event. If an event is "annual," so advise.

(Editorial note: there is no such thing as a "first annual" event. "Second" and all following can be called "annual," but the first event must be called simply the "first.")

Photos may in black and white or color. Transparencies (negatives or slides) cannot be used, and Polaroid's don't work very well. Best results are obtained from submission of original photos in either 3x5 or 4x5 format. "Gloss finish" is better than "matte." Photos taken with a digital camera and submitted on an original disc work very well. Electronic submissions of photos that are scanned for digital transmission generally do not work as well as the original photos. If digital photo files are sent, ".JPG" is the preferred electronic file format.

Subjects of photos, whenever possible, should be positioned so that they will be the center of the photo. Subjects should be close enough to the photographer so that they will appear about "thumb size" in the finished photo. Care should be taken to insure the subjects are in proper focus. For best photo contrast, the background for indoor photos should be a light colored solid wall or curtain. Outdoor photos should have a bright uncluttered background. In some cases, it may be necessary to "pose" a photo and/or recreate a presentation, swearing-in ceremony, etc. In most cases all concerned will understand.

For credit purposes, please provide the name of the individual who took the photo, or, as a minimum, who provided the photo. Generally, photos are not returned, but every effort will be taken to do so if return is requested.

(Editorial Note: The company that prints our NEWSLINER can enhance photo contrast somewhat, but can do nothing to correct an out of focus situation. Also, the results are better by far if the printer has to slightly reduce (shrink down) photo subjects than if the printer must enlarge the subjects.)

"Human interest" stories are not generally published, as there are likely to be so many "out there" that fairness would be a problem. Exceptions may be made for material that is clearly relevant to USAWOA or the Corps, and/or historical in nature. People in the News on USAWOA Online does use some human interest stories.

"Letters to the Editor" are accepted and generally published if the subject matter is clearly **relevant to USAWOA or the Corps, and/or historical** in nature. However, due to page space **limits, we cannot publish a "running dialog" of letters, each dealing with the same or related** subjects. If a letter presents a subject that is likely to have several "sides" we will generally publish only one subsequent letter that presents the "opposite" view.

Submissions :

- for the NEWSLINER send to the Editor at usawoa@erols.com
- for USAWOA Online send to the Webmaster at dave-welsh@us.army.mil

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